

2021 Spring Semester Online Part Time Chinese Language Course (Business Chinese & Comprehensive Chinese)

1. Application Requirements

A passport with a valid Residence Permit.

Aged from 18 to 55 and in good health.

Abide by the laws of the People's Republic of China and observe the rules and regulations of the university.

2. Registration periods

Nov.1, 2020---Dec.31, 2020

3. Application web: <http://apply.sjtu.edu.cn>

4. Study period:

Feb 22, 2021---June 18, 2021 (holidays excluded)

5. Class hours

18:30-20:00 (Beijing Time), Every Monday, Wednesday and Friday

6. Application Fee: RMB 450 (about \$85) – nonrefundable

7. Tuition: Business Chinese RMB 8,100/semester (about \$1,350)

Comprehensive Chinese RMB 6,900/semester (about \$1,150)

8. Method of Learning: Online Broadcast (Software used: Voovmeeting-provisional)

9. Course Description (A minimum number of 8 students is required to start a class, around 20 students with a similar level will study in the same class.)

(1) Business Chinese

The program is designed for foreigners who has already worked in China and foreign students who hope to do business with Chinese in the future. The applicants shall pass New HSK Level 4 or have equivalent Chinese level.

Business Chinese, as Chinese for Specific Purpose, is a program aimed at developing language skills and communication arts for doing business in China. The program will help students expand business-related vocabulary, learn business-related sentences and develop communication arts under various business situations. In addition, the program will help students improve language skills (listening, speaking, reading and writing) vital for business activities and learn Chinese business culture.

(2) Comprehensive Chinese

Comprehensive Chinese 1: It is designed for beginner. After learning, students can master 300-400 words, have basic communication skills (shopping, order, travel, appointment, etc.), and pass HSK1.

Comprehensive Chinese 2: It is designed for learners who have mastered 300-400 words and have basic communication skills (shopping, order, travel, appointment, etc.). After learning, students can master 600-700 vocabulary, further communication skills (party, train travel, hotel stay, talk about weather, habits and health, etc.), and pass HSK level 2.

Comprehensive Chinese 3: It is designed for learners who have mastered 600-700 words and have further communication skills (gathering, travelling by train, staying in hotels, talking about the weather, habits and health, etc.). After learning, students can master 900-1000 words, have complex communication skills (interview, bank business, wedding, gift giving, etc.) and pass HSK level 3.

Comprehensive Chinese 4: It is designed for learners who have mastered 900-1000 words and have relatively complex communication skills (interview, bank business, wedding, gift giving, etc.).

After learning English, students can master about 1500 words, have complex communication skills (description and evaluation of occupation, hobbies, characteristics of people and things, etc.) and pass HSK level 4.

10. Application Procedure

Step 1: Online application , Register with your email address, sign in with your email address and initial password, complete online application on the web-site of <http://apply.sjtu.edu.cn>

Step 2: Upload Documents:

1. A photocopy of your passport page with personal information and photo. (jpg, ≤3MB)
2. A photocopy of your valid Residence Permit.
3. A photocopy of your recent photo (jpg, 2.2x2.8cm, 300 pixels/inch, ≤10k, Bareheaded).

Step 3: Pay the application fee 450 yuan: It could be online payment paid, wire transfer through the bank or paying in credit/banking card in our office. Please DON'T transfer through ATM.

Step 4: Submit the application form

When you are pre-admitted (within about 10 working days), you will receive an automatic confirmation email from the system. Then the school will send an electronic Admission Notice to you via email later. Please finish the payment before Feb.15th 2021 according to the instruction. After successfully paying the tuition fee, please attend the following placement test according to the email.

【Special attention】

1. There will be 20 people per class on average. A minimum number of 8 students is required to start a class. In the case there are less than 8 students and the class is cancelled, the application fee will be refunded,
2. Students in the programs cannot apply for student visa, on-campus accommodation, and student card.

11. Payment Method

(1) Online payment(Alipay /Wechat pay /Credit card)

Application Fee: online payment in the step 8 when you apply.

Tuition: Please login in the application web again: <http://apply.sjtu.edu.cn> through your student Number (which will be written on the Admission Notice). The password is the last 6 numbers of your passport number (see the picture below).

[登录 Log In](#)
[注册 Register](#)

电子邮件 e-mail
 密码 Password
 验证码 Verification code 6742

[登录/Login](#)

[找回密码 retrieve your password](#)
[发送验证邮件 send e-mail verification](#)
[用学号登陆 student number login](#)

(2) Bank Remittance

The acceptable bank cards include China UnionPay, VISA card and MASTER card. The extra charge (1.9%) of international bank cards is to be paid by students themselves. Cash is not accepted.

Note: Please **DON'T** transfer through ATM. Remark the full name, Student ID number or online application number when you transfer through the bank. A scanned copy of the transfer receipt is requested to huhaiying2019@sjtu.edu.cn after the remittance.

Remittance Information

Name	SHANGHAI JIAO TONG UNIVERSITY
A/C	439059226890
Bank	BANK OF CHINA, SHANGHAI JIAOTONG UNIVERSITY SUB-BRANCH
Bank Add	NO.800 DONG CHUAN ROAD,SHANGHAI, CHINA
Swift Code	BKCHCN BJ300
Addition	Please make a note: Full name of the Applicant + Online Application Number

For more question about the payment, please contact to huhaiying2019@sjtu.edu.cn.

12. Does Shanghai Jiao Tong University provide completion certificate and transcript?

Students are required to attend classes every day and take the final exam. Electronic certificates and transcripts will be provided upon the completion of the courses.

13. May I get a refund if I drop out the course?

According to the regulations in <Handbook for International Students Studying Chinese Language>, students who apply to withdraw school within the first two weeks of the new semester are eligible for a 75% refund of tuition. Students who apply to withdraw during the third week of the new semester are eligible for a 50% refund of tuition. No refunds will be given after the third week of the semester

Contact information

Office: Admissions office, International Chinese Education Center, School of Humanities, Shanghai Jiao Tong University

Address: Room 105, Lecture Building No.1, No. 1954, Hua Shan RD. (or No. 655, Pan Yu RD.)
Shanghai, China

Zip Code: 200030

Phone Number: +86 21 62932277

E-MAIL: iso@sjtu.edu.cn

Website: <http://www.sie.sjtu.edu.cn>